



DIVISION OF CEBU PROVINCE

Sudlon, Lahug, Cebu City

January 10, 2013

Division Memorandum

No. 19 s. 2012

ONE-DAY DIVISION CONFERENCE OF ALL SUPREME STUDENT GOVERNMENT (SSG) PRESIDENTS AND TEACHER ADVISERS

To : OIC, Assistant Superintendents
Education Supervisors/Coordinators
Secondary School Heads

1. This Office will hold a **One-Day Division Conference Of All Supreme Student Government (SSG) Presidents and Teacher Advisers on January 22, 2013 at the Applied Nutrition Center, Banilad, Cebu City which will start at 8:00 o'clock in the morning until 5:00 o'clock in the afternoon.**
2. This activity aims the following:
 - a. induct the new set of officers of the Division Federation Of Supreme Student Government (DFSSG)
 - b. acknowledge each school SSG's accomplishment through presentation and submission of their report covering the month of January to December 2012
 - c. raise the level of awareness of the students and teachers the importance of the Supreme Student Government (SSG) as a support organization which is responsive and effective in attaining academic excellence in schools.
 - d. formulate plan of action in monitoring the conduct of school elections
3. In view of this, all secondary school heads are encouraged to send their SSG presidents and SSG Teacher-Advisers to the said conference. Further, they are held responsible of the attendance and presence of their SSG presidents /advisers.
4. Travelling expenses and a Registration Fee of Two Hundred Fifty Pesos will be collected from each participant to defray expenses of two (2) snacks and one (1) meal, chargeable against local school MOOE or SSG /PTA Fund, while the rental of the venue and other incidental expenses are chargeable against Division Fund, subject to its availability and the usual auditing rules and regulations.
5. This Memorandum shall serve as Authority to Travel.
6. Immediate and wide dissemination of this Memorandum is desired.

ARBEN D. MONISIT, Ed.D.
Schools Division Superintendent